



State of Wisconsin
Homeland Security Council

MAJ GEN AL WILKENING
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704
608-242-3000

Open Session Meeting Minutes

**Department of Military Affairs
Room 102**

Monday, June 2, 2003

1:05 p.m. – 2:00 p.m.

3:10 p.m. – 3:13 p.m.

Members present: Chair Major General Albert H. Wilkening (DMA), David Collins (WSP), Ed Gleason (WEM), Mike Metcalf (CapPol), Dave Steingraber (OJA), and Jim Warren (DCI).

Members Absent or Excused: Ken Baldwin (DHFS).

Alternates present: Tom Anderson (DHFS alternate) and Steven D. Sell (WSP alternate).

Others present: Christine Bacon (WEM staff), Randi Milsap (DMA Legal Counsel), and Lynn Rasmussen (DMA).

Quorum present.

1:05 p.m. - Convene in open session.

1. Review and approval of minutes of May 14, 2003 open session meeting minutes.

A motion was made by Dave Steingraber and seconded by Mike Metcalf to approve the minutes from the May 14, 2003 open session meeting. **Motion carried.**

2. Final review and approval of Council Charter.

A motion was made by Ed Gleason and seconded by Jim Warren to approve the Council Charter. **Motion carried.**

3. Final review and approval of Organizational Chart and Sector Coordination Chart.

Ed Gleason indicated that the Council alternate for WEM would be Christine Bacon. A motion was made by Mike Metcalf and seconded by Dave Steingraber to approve the Organizational Chart and Sector Coordination Chart. **Motion carried.**

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4. Discussion on Governor's Homeland Security Conference.

Chair Wilkening recommended that he set up an appointment with the Governor to propose a press conference at the Emergency Operations Center announcing the Homeland Security website and Governor's Conference on Homeland Security. Ed Gleason recommended that it be a press release versus press conference. Dave Steingraber indicated that OJA can fund a portion of the Governor's Homeland Security Conference with Homeland Security Grant funds. There was a general discussion on location and dates for conference; no date selected.

5. Teleconference Discussion with First Responder Representatives.

Invited first responders on the teleconference were:

- Ben Schliesman, Kenosha County Emergency Management Director
- Chief Keith Treit, Ashland Fire Chief
- Chief Steven Rinzel, Brown Deer Police Chief
- Ken Kortenhof, Oneida County Emergency Management Director
- Neil Cameron, Regional Response Team President
- Sheriff Kurt Heuer, Wood County Sheriff

Comments from first responder representatives during teleconference: No additional precautions taken as a result of increased threat level. 860 departments received the word in a timely manner. Not a whole lot different. Some individuals complained about multiple emails but that at least they were getting the information. Still looking for guidance. Kenosha County uses various email distribution groups, to include schools, so that they can be selective on who gets what information. Ed Gleason asked Ben Schliesman to send model email distribution lists to be included in WEM Digest.

Chair Wilkening comments: We are working on the development of State of Wisconsin Threat Conditions & Security Guidelines. We will review the final copy today and review website. This will provide excellent guidance on threat levels utilizing pull and push technology. It should provide valuable information to first responders.

Dave Steingraber comments: I will be attending a meeting on June 12 in Stevens Point with Regional Emergency Management Staffs. Part 1 & Part 2 funding is \$37M for first responder equipment program and exercises and for Emergency Management training and exercises; this would include the EM Regional Directors. We are looking at bringing in an outside engineer to see which direction we need to take on the statewide inter-operability plan. This would be done in coordination with WEM and the State Patrol. Questions and discussion followed on upgrading inter-operability systems, i.e., narrow band, timeframes, FCC regulations, band change, order, etc. A recommendation was made to establish an executive committee on inter-operability.

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Dave Steingraber explained the State Homeland Security grant process, i.e., pool of cities, award \$ amount to 6 cities, usually large urban centers, 25% match, etc.

Chief Rinzel commented that police chiefs have a good relationship with County Emergency Managers.

Ken Baldwin briefed on the status of small pox vaccinations. Phase 1 vaccinations are completed. Phase 1 vaccinations were mandated so a response plan was in place and there were limited vaccinations. Phase 2 vaccinations are on hold; first responders would be vaccinated.

Security Infrastructure Grants/Costs. There is money available for costs incurred protecting **critical** infrastructure. There are only a handful of isolated locations which would qualify. There is a mechanism for training \$\$ to cover overtime costs and additional training. It would be reimbursement for salary in the exercise category, not the training category. Statute 85.12 covers communications. We are hoping to not re-invent the wheel but rather to have all counties able to all talk with each other.

1:56 p.m. – Teleconference ends.

Discussion on Governor's Conference on Homeland Security continued. Are we looking at a professional conference planner? Dave Steingraber will look at someone within state government. We are looking at a one-time conference versus annual conference.

6. Other Business.

There was no other business.

7. Other Business.

There was no public comment.

2:00 p.m. - Adjourn Open Session to Convene Closed Session.

A motion was made by Chair Wilkening and seconded by David Collins to adjourn the open session and go into closed session. **Motion carried.**

3:10 p.m. - Reconvene in open session.

Members present: Chair Major General Albert H. Wilkening (DMA), David Collins (WSP), Ed Gleason (WEM), Dave Steingraber (OJA), and Jim Warren (DCI).

Members Absent or Excused: Ken Baldwin (DHFS) and Mike Metcalf (CapPol).

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JIM DOYLE
Governor

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Others present: Christine Bacon (WEM staff), Randi Milsap (DMA Legal Counsel), and Lynn Rasmussen (DMA Staff).

Quorum present.

1. Announcements of Closed Session Discussion Action.

Chair Wilkening announced that each agency provided its weekly intelligence report. The Council received a briefing on the proposed Homeland Security Council website and there was discussion regarding the prioritization of funding for state agencies in the State Homeland Security Grant Program. The review of terrorism preparedness recommendations and initiatives was deferred until the next meeting.

2. Set date, time and place of next meeting.

The next meeting will be June 16, 2003 from 9:00 a.m. to 11:00 a.m. in the Emergency Operations Center (EOC) located at the Department of Military Affairs.

3. Adjournment.

A motion was made by Jim Warren and seconded by Ed Gleason to adjourn the meeting. **Motion carried.**

3:13 p.m. – Meeting Adjourned.